



## Cherrytrees Children's Nurseries Ltd - Dunbar

### 3 - 5 Partnership Funding Information

#### What happens when my child turns 3 years old?

When your child turns three years old they are entitled to 1140 hours of Early Learning and Childcare (ELC) funded by the local council. You can access ELC through us, as we are in partnership with our local council to deliver ELC.

#### How can I use these hours of Pre-School Education?

Cherrytrees offers the funded sessions as 2 x 9.5 hour days (8-5.30pm) and an additional 4 hour day (8-12 or 1-5pm). Wraparound care is available thereafter at the current Cherrytrees Hourly rate. Please refer to the T&C's. these are available on request.

#### Can I split my funded hours between Private and Local Authority?

Yes, East Lothian Council will confirm the total funded hours that your child is eligible for the term depending on the days attended at the local authority nursery. For example, if your child attends Mondays and Tuesdays with the local authority, Cherrytrees will allocate you a 5 hour session 8-1pm per week and If your child attends Wednesday and Thursdays with the local authority, Cherrytrees will allocate a 4 hour session 8-12pm per week.

#### What curriculum will my child follow?

Whether your child attends a partnership nursery or a Local Authority nursery your child will follow exactly the same curriculum framework. This is the Curriculum for Excellence.  
<https://education.gov.scot/curriculum-for-excellence/>

#### Does my decision affect my child when going into primary 1?

No, Cherrytrees Nursery works very closely with the local schools, and we take part in the transition programs offered. Transitional information such as children's learning and development will be shared with the P1 teacher before school commences.

#### How do I know when my child is eligible?

All children are eligible for funding from the term after their 3rd birthday.

If your child's 3rd birthday falls after the start of the new term in August but before 30th September they will be entitled to funding the week of their birthday.

Please see the dates in the chart below.

#### Eligibility Dates for 2024-25 (Three to Five Year Olds)

|                             | Born between... | ...and               |
|-----------------------------|-----------------|----------------------|
| Five Year Olds (Deferrals)* | 15 August 2019  | End of February 2020 |
| Four Year Olds              | 1 March 2020    | End of February 2021 |
| <u>Three Year Olds</u>      |                 |                      |
| Term 1 (August 2024)***     | 1 March 2021    | 30 September 2021    |
| Term 2 (January 2025)       | 1 October 2021  | 31 December 2021     |
| Term 3 (April 2025)         | 1 January 2022  | End of February 2022 |

### How do I apply for this funding?

Approximately 3 months before the start of each term we will identify all those children eligible for funding in the upcoming term and you will be invited to a Funding Parents Evening. Forms will also be distributed around this time. You will be required to complete a Confirmation of Hours form and a NAMS Funding form and will be asked to provide us with a copy of proof of address and your child's birth certificate. The Confirmation of Hours form needs to be completed for EACH term even if no information has changed.

### Complaints Policy

Our aim is to create a successful three-way partnership between the child, the parent and the Nursery.

It is our policy to encourage open communication between staff and parents at all times. Throughout the child's time in Nursery the needs of the children are our prime concern.

Should a parent wish to make a formal complaint, it should be made in writing to the nursery manager, who will then consult staff and parents before deciding on an appropriate course of action.

All complaints will be recorded, dealt with promptly and all parties concerned shall be informed of the outcome. This too shall be recorded. If you are not satisfied with the response being given, please make it clear to the Nursery Manager that this is the case.

If you wish a copy of our Complaints Policy, please request it by email to our Nursery Manager.